



QUEST

Message from the President

You know, I have never heard a young child say, "When I grow up I want to be a Clerk or Clerk-Treasurer." Now, I wanted to be a hairdresser. I could have been a good one too. I have pictures of my daughter with her curly Shirley Temple hairdo to prove it. Of course, when she looks at those pictures her comment is "Mom, what were you thinking!" Maybe I wouldn't have succeeded as a hairdresser, but I do feel that I have succeeded as a Clerk-Treasurer.

Have you ever thought about what success is? Certainly it's different for everyone. As I complete another budget for the City I think, "This is Success". As I close the books on another year I think, "This is Success". As I complete my CTAR I think, "This is Success". As I stand before my Mayor and Council and announce another good audit I think, "This is Success". As I write this message, as your President, I am honored and humbled to think, "This is Success".

The League offers us the opportunity to succeed. Our Education Programs are designed to allow us to gain the knowledge that is necessary to do our jobs. Our Mentor Program and the IACT Fiscal Ambassador Program are there to offer us the one on one help we all need. The State Board of Accounts and

Kim Ingle
2005—2006
ILMCT President



Department of Local Government Finance are a phone call away and will answer any questions we may have. District Meetings, Institute, Annual Conference, State Board of Accounts School, offer education and the opportunity to network with our counterparts.

The League also offers us the opportunity to be involved. Many of you have volunteered to serve on League Committees this year. I want to thank you. I know that you are busy in your own cities and towns and I truly appreciate the kind offer of your precious time. In this issue of the Quest you will find my appointments of Executive Directors, District Directors and Committee Chairmen. If you are interested in serving on any of these Committees please contact the Committee Chairman.

In closing I remember the words of H. Jackson Brown Jr. "Success is never doing anything that wouldn't make your Mom proud."

See you around the State!

Kim

City Officials Surprise Ingle at Induction



The Mayor of Nappanee and other city officials surprised ILMCT President with the presentation of US and Indiana-Flags which had been flown over City Hall in her honor.

Quest is published quarterly for and
about Indiana's Clerks, Clerk-Treasurers
and Controllers by the Indiana League of
Municipal Clerks and Treasurers.

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Upcoming Events

September 25-29, 2005	IACT Conference/Fort Wayne
September 27, 2005	ILMCT Breakfast at IACT
November 17-19, 2005	IIMC Region V Meeting/Indianapolis
October 19, 2005	ILMCT Education Day
October 20, 2005	ILMCT District Meeting
October 25, 2005	ILMCT Education Day
October 26, 2005	ILMCT District Meeting
December 6-10, 2005	NLC Congress of Cities Charlotte, NC
March 5-10, 2006	ILMCT Institute & Academy/Muncie
April 24-27, 2006	70 th Annual ILMCT Conference South Bend Marriott
June 6-8, 2006	State Board of Accounts School

ILMCT Breakfast

IACF Conference

Tuesday, September 27, 2005

The Fort Wayne Hilton

1020 South Calhoun Street
Fort Wayne, Indiana 46802



REGISTRATION COST: \$22.00

REGISTRATION TIME: 7:00 –7:30 AM

BREAKFAST 7:30 – 8:45 am

A Breakfast Buffet will be served to all participants. We have invited a representative from IACT to attend our breakfast to review IACT's Local Government Finance Proposal. Please respond by September 21, 2005.

MAKE CHECKS PAYABLE TO **ILMCT** AND MAIL WITH THIS REGISTRATION TO:

TOWN OF ANDREWS
KATHY JUILLERAT, IAMC, CMC
CLERK-TREASURER
P.O. BOX 386
ANDREWS, IN 46702
TX: 260-786-3848
FAX: 260-786-3856
EMAIL: clerkandrews@yahoo.com

CITY: _____

ADDRESS: _____

NUMBER ATTENDING: _____ **TOTAL ENCLOSED:** _____

LIST NAME AND TITLE OF THOSE ATTENDING:

Mark your CALENDAR...

***Indiana League of Municipal Clerks and Treasurers &
HR Unlimited Resources***

CONTINUING EDUCATION OPPORTUNITIES

October 19-20, 2005

ILMCT District Meeting, Middlebury

October 25-26, 2005

ILMCT District Meeting, Nashville

One day (October 20 and October 25) of continuing education for professional certification * credit before the annual ILMCT District Meetings (October 20 and October 26)

November 17-19, 2005

IIMC Region V Meeting

Westin Hotel

Downtown Indianapolis

Indiana League of Municipal Clerks and Treasurers will be hosting our fellow Region V members of Ohio, Michigan, Tennessee, and Kentucky

March 5-10, 2006

ILMCT Institute & Academy

Hotel Roberts, Muncie

A weeklong continuing education institute and academy for professional Certification* credit. You may attend one day or all week.

April 24-27, 2006

70th Annual ILMCT Conference

South Bend Marriott

One day (April 24) of continuing education for professional certification* credit held during the annual ILMCT Conference

June 6-8, 2006

State Board of Accounts School

Indianapolis Marriott East

7202 East 21st Street

One day (June 6) of continuing education for professional certification* credit before the annual

State Board of Accounts School (June 7 and 8)

See EDUCATION continued on the next page!

EDUCATION (continued):

QUESTIONS, please contact:

Kay Brown, IAMC/CMC/CPFA

Clerk-Treasurer, Remington

ILMCT Education/Development Committee Chair

219-261-2523

FAX 219-261-2824

remclerk@comcast.net

SCHOLARSHIPS, please contact:

Linda Bajzatt, IAMC/CMC

Clerk-Treasurer, Wolcott

ILMCT Education/Development Committee

219-279-2216

FAX 219-279-2505

woltown@ffni.com

*In order to obtain the Indiana Accredited Municipal Clerk (IAMC) designation, you must be a member of the Indiana League of Municipal Clerks and Treasurers..

*In order to obtain the Certified Municipal Clerk (CMC) designation or Master Municipal Clerk (MMC) designation, you must be a member of the International Institute of Municipal Clerks.

***In order to obtain the Certified Public Finance Administrator (CPFA) designation, you must be a member of the Association of Public Treasurers of the US & Canada.**

9/12/2005

Our Condolences...



The Family and Friends of :

- Town of Orleans Clerk-Treas. Vivian Price, 82, passed away August 25. Vivian as she served in the role of clerk-treas for 28 years before stepping down in the early to mid 1990s.
- Robert Oathout, brother-in-law of June Ryle, Greensburg CT
- Jack Perry, husband of Mooresville CT Sandra Perry
- Pat Kendig, sister of Jennie DePaolo, CT Garrett
- Portland Clerk Treasurer Barbara Blackford (see local newspaper article below)

Portland Clerk Treasurer Dies Unexpectedly

By RIC ROUTLEDGE

PORTLAND - City Clerk-treasurer Barbara Blackford died unexpectedly Wednesday afternoon. Blackford, 64, was in her third term, which would have expired Dec. 31, 2007. Previously, she had served two terms as county recorder.

"She hadn't complained of any illness," said Heather Wolford, Mayor Bruce Hosier's executive assistant. "She had taken the day off to spend with her granddaughter. Her death was unexpected."

"From the professional standpoint the community has suffered a terrible loss," Hosier said. "From a personal standpoint the community has lost a dear, dear friend. Barbara loved this community."

Hosier declared all of the city's flags would fly at half-staff this week and all city vehicles would be equipped with black bands "as a tribute to our great loss." Hosier also said that even though he is a Republican and Blackford was a Democrat "we worked well together. She was a class act professionally and personally."



"The people of Portland are going to miss Barbara," said Randy Geesaman, Chairman of the Portland Democrat Committee. "She was a very capable public servant, and was well respected by everybody on both sides of the isle."

Hosier said that Deputy Clerk-treasurer Tina Paxson will take over Blackford's duties until the Democrat Precinct Committeemen choose a replacement.

"Bonafide Publication" Information

If you would like to determine if a newspaper in your area is considered a "bonafide publication" contact:

Hoosier State Press Association

One Virginia Avenue, Ste 701

Indianapolis, IN 46204

PH: 317-803-4772

FAX: 317-624-4428

Website: www.hspa.com

Contact Information Updates:

Jennie DePaolo (Garrett) email: garrettclerk@mchsi.com

Marcia Carlson (Honorary) 240 W. Main St., Lowell, 46356

Linda Jeter replaces Kay Dashley as CT of Cumberland

Marjorie Griffith (Past Pres) 34 N 22nd St, Lafayette, 47904

ILMCT FALL DISTRICT MEETING MIDDLEBURY, INDIANA

THURSDAY, OCTOBER 20, 2005

**DAS DUTCHMAN ESSENHAUS COUNTRY INN
240 U.S. 20 – MIDDLEBURY
800-455-9471**

REGISTRATION COST: \$30.00---Includes continental breakfast (delicious rolls) and a family style luncheon in the famous Essenhaus Restaurant. **REGISTRATION TIME: 8:30-9:30.**

ILMCT President Kim Ingle will welcome you before sessions with the State Board of Accounts and Department of Local Government Finance. A family style luncheon includes chicken, baked steak, homemade mashed potatoes & gravy, dressing, corn, noodles, tossed salad, bread and apple butter, beverage and a large variety of homemade pies!

*******REMEMBER YOUR DOOR PRIZES*******

The meeting is for District 1, 2 and 3 and all others that might be interested. A short afternoon session will leave time for browsing in the unique shops on the premises. Enjoy the beautiful fall afternoon in Northern Indiana.

ALL RESERVATIONS MUST BE MADE BY OCT. 13, 2005
BRING YOUR DEPUTIES, MAYORS AND COUNCIL MEMBERS

If you wish to come the night before, call the Essenhaus Country Inn at 800-455-9471 for reservations. I have reserved 15 rooms for Oct. 18th and 25 rooms for Oct. 19th, so please call asap. Other motels in Goshen (approximately 15 minutes away): Courtyard, 1930 Lincolnway East, 219-534-3133 and Holiday Inn Express, 64396 US Hwy 33, 219-533-0200. If you plan on attending ILMCT – Institute or Academy on Wednesday, October 19th, you may want to reserve a room for two nights; October 18th and 19th.

Make checks payable to ILMCT and mail with this registration to:

Janice Malinowski, IAMC, CMC
Clerk-Treasurer, Town of Schererville
10 E. Joliet Street
Schererville, IN 46375.
TX: 219-322-2211/Ext 318/FAX: 219-865-5572
E-MAIL: jmalinowski@ci.schererville.in.us

NAME/CITY/TOWN_____

ADDRESS _____

NUMBER ATTENDING_____TOTAL ENCLOSED_____

LIST NAME AND TITLE OF THOSE ATTENDING:

Going for the Green

IIMC Region V 2005 Annual Meeting
The Westin Indianapolis – Indianapolis, Indiana
November 17 – 19, 2005

*You **must** be a paid member of IIMC to attend !*

Please complete registration form and return with payment (**payable to ILMCT**)
by **November 4, 2005** to:

Gayle Allard, IAMC, CMC, CPFA
Town of Bargersville
PO Box 642
Bargersville, IN 46106-0420
(317) 422-5115



Name _____ CMC _____ MMC _____

First Name on Badge _____ Title _____

Municipality _____

Address _____

City/State/Zip _____

Email _____

Guest's Name _____

Registration Fees (a full registration includes classes, 2 breakfasts, Friday lunch and dinner theater):

Full Registration: _____ @ \$155.00 = \$ _____

Guest – Friday Theater: _____ @ \$60.00 = \$ _____

GRAND TOTAL: \$ _____

Public Treasurers Conference Report

By Judy Rhodes, IAMC/CMC

Chicago was the site of the first Association of Public Treasurers Meeting [formerly known as Municipal Treasurers Association] I ever attended in 1998. I was glad to be able to go back for the 40th Annual Conference this summer held from July 31 to August 3. The APT has just published its new manual on fraud deterrence and detection, entitled Stop That Fraud, and the pre-conference training seminar on this was excellent. I've added swapping and lapping to my lingo! I also attended a pre-conference seminar on Disaster Preparedness for Finance and Treasury. APT also has a manual on this, and offers certification. A disaster plan for a town of 1,500 in Ohio was among the first to be certified by APT. I'd be glad to pass it on as soon as I receive it by email.

The two hot topics at the conference were e-payment systems and GASB 40 implementation. When West Lafayette implemented online parking ticket payment 5 years ago, we had to build the system ourselves. Now there are many options for systems and pricing is very competitive. Each type of transaction can be tailored to the way your city/town wants it to work, whether you want to charge fees by payment mode [credit card, ACH, IVR] or payment type [utility bills versus park program fees], whether you want to present bills electronically, and which banks and processors you want to use. All of the components in e-payment systems were defined and tips given on how to prepare RFPs to be able to evaluate service and pricing, and lower e-payment costs. I also learned that as government "merchants," we are responsible for ensuring that systems we employ as our agents for electronic payments meet industry security standards [Visa CISP and PCI compliant]. There is a 12-step checklist available from Visa.com that should be part of our annual self-assessment audit. GASB 40 pertains to deposit and investment risk disclosures, but under the limits of the Indiana public funds laws, the impact will be substantially less than elsewhere in the nation.

There was a lot to learn in sessions on economic outlook, buying insurance, bond rating, investments, and fiduciary responsibility. One of the most surprising sessions was the all-conference three-hour session on Managing Problem Employees. It was packed and I soon understood why. Dr. Lewis Bender from SIU-Edwardsville, who has worked closely with the Michigan treasurers, gave us a new perspective on how to deal with the impact of the "Problem Child" employee in our work groups, and strategies for improving performance in our departments.

Networking with treasurers was a tremendous opportunity, with about 275 attendees from across the country. There was a large contingent from our neighboring states of Michigan, Illinois, and Ohio. The timing of the conference with budget preparation time I know was a problem this year. I did have to drive back and forth because we were having the first reading on our budget. Although I was the lone Indiana representative in Chicago, I look forward to other ILMCT members being able to attend the next annual conference in Memphis, TN in 2006.

The APT web site has been upgraded and each member should have received a member user ID and password by mail to access the member only portion of the site. The subscription to *Treasury Notes* is now delivered electronically. You can link to APT from the ILMCT web site at: www.ilmct.org.

Charlie's Corner

Charlie Pride
State Board
of Accounts



Question: Can a city or town's wastewater utility continue to charge fees when a property is not occupied and the city or town does not own the water utility?

Answer: Yes. IC 36-9-23-25 (c) states that fees are payable by the owner of each lot, parcel of real property, or building that is connected with the sewage works by or through any part of the municipal sewer system; or uses or is served by the works.

For Additional Information contact:

Charlie Pride
IN State Board of Accounts
302 W. Washington Street, Suite E418
Indianapolis, IN 46204
Ph: (317) 232-2521
Fax: (317) 232-4711
email: cpride@sboa.in.gov

ILMCT Conclave Elects New President from Nappanee

City employees of Nappanee had some fun with the election of Kim Ingle as President of ILMCT. Kim's election was confirmed on the same day as the new Pope. The white "smoke" from the City Hall just MIGHT have indicated that Kim's election was successful!



Kim reacts to the Mayor's story and pictures.

July 1, 2005 through June 30, 2006- ILMCT Officers and Appointments

POSITION	NAME	TELEPHONE	FAX	EMAIL ADDRESS	CITY	DIST
President	Kimberly A. Ingle	574-773-2112	574-773-5878	kimboclerk@yahoo.com	Nappanee	
Vice President	Robin Riley	260-637-5058	260-637-5891	robin_riley@comcast.net	Huntertown	
Secretary	Retha S. Hicks	574-267-5783	574-267-4793	winonaclerk@kconline.com	Winona Lake	
Treasurer	Gayle Allard	317-422-5115	317-422-5117	gallard@townofbargersville.org	Bargersville	
Past President	Beverly Stout	765-234-2154	765-234-1601	wtown@wico.net	Waynetown	
EXECUTIVE DIRECTORS:						
1st/2nd Class City	Debbie Block	574-258-1616	574-258-1728	dblock@mishawakacity.com	Mishawaka	1
2nd Class City	Karen Chasteen	765-983-7230	765-983-7212	kchasteen@ci.richmond.in.us	Richmond	4
2nd Class City	John Voorde	574-235-9221	574-235-9173	jvoorde@ci.south-bend.in.us	South Bend	1
3rd Class City	Barbara Ewing	812-547-2349	812-548-4048	tclerk@psci.net	Tell City	
3rd Class City	Elaine Call	574-372-9545	574-372-9504	clerk@kconline.com	Warsaw	2
3rd Class City	Toni Hutchings	574-936-2124	574-936-4371	clerktreas@plymouth.com	Plymouth	1
Town	Laura Baker	574-858-9321	574-858-2836	egclark@kconline.com	Etna Green	1
Town	David L. Kinder	812-246-7049	812-246-7040	davidkinder@insightbb.com	Sellersburg	6
Town	Jay Southwood	812-397-5900	812-397-5900	shelburnw@joink.com	Shelburn	5
Town	Sandra Hash	812-876-3860	812-876-3491	clerktreasurer@bluemarble.net	Ellettsville	3
DISTRICT DIRECTORS:						
District 1	Janice Malinowski	219-322-2211	219-865-5572	jmalinowski@ci.schererville.in.us	Schererville	1
District 2	Nancy Hewitt	260-824-0612	260-824-6041	blufftonmct@parlorcity.com	Bluffton	2
District 3	Viki Powers	765-942-2531	765-942-7701	toladogal@link2000.net	Ladoga	3
District 4	Janet Alexander	317-736-3609	317-736-7244	jalexander@franklin-in.gov	Franklin	4
District 5	Jayne Deckard	812-385-3283	812-385-0903	princetonclerk@insightbb.com	Princeton	5
District 6	Donna Coomer	812-256-7126	812-256-7144	ctowntreas@aol.com	Charlestown	6

2005-2006 Committee Appointments (cont.)

STANDING COMMITTEES:

	PHONE	FAX	EMAIL	CITY/TOWN
Education and Professional Development,Chairman	219-261-2523	219-261-2824	remclerk@comcast.net	Remington
Mentor, Chairman and all District Directors are on Mentor Committee	812-438-2475	812-438-3561	raegipson@cityofrisingsun.com	Rising Sun
Audit Committee	765-728-2698 574-936-2124	765-728-6505 574-936-4371	cityofmontpelier@hotmail.com clerktreas@plymouth.com	Montpelier Plymouth
Audit Committee, cont.	812-397-5900 260-593-2300 219-279-2216	812-397-5900 260-593-2765 219-279-2505	shelburnw@joink.com tthall@ligtel.com woltown@ffni.com	Shelburn Topeka Wolcott
Legislative Committee, Chairman	317-571-2414	317-571-2410	doordray@ci.carmel.in.us	Carmel
Annual Conference, Co-Chairpersons	574-258-1616	574-258-1728	dblock@mishawakacity.com	Mishawaka
IACF Conference Breakfast	574-936-2124	574-936-4371	clerktreas@plymouth.com	Plymouth
IACF Legislative Luncheon	260-786-3848	260-786-3856	clerkandrews@yahoo.com	Andrews
Constitution and By-Laws	317-535-5531	317-535-8724	mgabehart@earthlink.net	Whiteland
Quest Editor	219-838-1080	219-972-5097	mgriffin@highland.in.gov	Highland
Parliamentarian	574-258-1616	574-258-1728	dblock@mishawakacity.com	Mishawaka
Historian	574-258-1616	574-258-1728	dblock@mishawakacity.com	Mishawaka
Resolutions	219-838-1080	219-972-5097	mgriffin@highland.in.gov	Highland
IIMC Region V- Policy & Procedures Task Force	812-537-9219 260-665-2514	812-537-4915 260-665-9164	clrktrs@suscom.net dtwitchell@angolain.org	Greendale Angola
Nominating Committee	219-838-1080 765-234-2154	219-972-5097 765-234-1601	mgriffin@highland.in.gov wtown@wico.net	Highland Waynetown
Membership Committee, Chairman	260-637-5058	260-637-5891	robin_riley@comcast.net	Huntertown
Budget Committee	765-234-2154 574-773-2112	765-234-1601 574-773-5878	wtown@wico.net kimboclerk@yahoo.com	Waynetown Nappanee
	317-422-5115	317-422-5117	gallard@townofbargersville.org	Bargersville

INDIANA LEAGUE OF MUNICIPAL CLERKS AND TREASURERS

DISTRICT MAP 2005

DISTRICT 1

DISTRICT 2

DISTRICT 3

DISTRICT 4

DISTRICT 5

DISTRICT 6



Pursuant to ARTICLE VI- Districts-
Indiana League of Municipal Clerks and
Treasurers By-Laws