



REGION V

Newsletter

Spring, 2012, Volume 4, Issue 7

News from the great states of
INDIANA * KENTUCKY * MICHIGAN
*** OHIO * TENNESSEE**

This quarterly newsletter was created to keep Region V informed of the news of IIMC and throughout our region. We want your input, news, pictures and your ideas!

Region V Directors

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Published by: T. Kelly



*Greetings from Debra Batliner of Kentucky and
Terri Kowal of Michigan, your Region V Directors*

Inside this issue:

- *Notes from your Region V Directors*
- *Region Business and Announcements*
- *Members Earning Certification and New Members*
- *Minutes from Region Meeting in Portland*

Director's Message

Debra Batliner, Region V Director from Kentucky

I want to take this opportunity to thank Tami for her service to us over the last 3 years. Tami truly has dedicated many hours to serve the Region V Members and IIMC. I'm sure Tami will remain very active in IIMC for many years to come.

Also, I would like to welcome Teri! Teri has already been very active in IIMC by serving in leadership roles on committees. I know Teri will do an awesome job as the Region V Representative.

I hope to see many of you at our upcoming Region V Meeting in Louisville this September. Have a wonderful summer!



Fellow Region V Members,

It is an honor and a pleasure to serve as your Region V Director. Currently, I am the City Clerk of Auburn Hills, Oakland County, Michigan. Auburn Hills has only 22,000 residents, but with 5 universities and world headquarters for companies like Chrysler Corporation, we have about 60,000 visitors a day.

Prior to January, I was an elected Township Clerk for a township with almost 75,000 residents, with 53,000 registered voters.

I wanted to tell you a little about my background. (I know – too late, you already chose me, right?) That way, you may feel more comfortable contacting me with any issues you want me to bring to IIMC. I have an understanding of an elected Clerk's life, and now an appointed Clerk's life. I have worked for a large community, and now a smaller one. They are vastly different in some ways, yet in others we are all doing the same jobs. My goal this term is to help bridge those differences and develop programs that will benefit all of us equally.

With your help, this is going to be a great 3 years.

Thanks for your confidence in me. I will do my very best as Region V Director.

If you have any questions or concerns about anything to do with IIMC, please don't hesitate to contact us.



Terri Kowal, Region V Director from Michigan

**IIMC REGION V MEETING MINUTES
ANNUAL REGION MEETING
PORTLAND, OREGON
MAY 21, 2012**

CALL TO ORDER

Directors Tami Kelly (Ohio) and Debra Batliner (Kentucky) called the meeting to order at 11:00 a.m.

Minutes of 9-16-2011 meeting will be filed without objection.

INTRODUCTIONS AND RECOGNITIONS

- Sharon Cassler, Past President.
- Marilyn Swing, Sally Oglesby, Brenda Young, and Kathy Dorman, Past Region V Directors.
- Conference Scholarship Winners – LaVette Henigan (Ohio) & Kathy Herron (Kentucky)
- Brenda Young, Incoming Vice President
- Terri Kowal, Incoming Region V Director - Michigan
- First Time attendees
- Institute Directors

COMMENTS FROM IIMC PAST PRESIDENT

Sharon Cassler, IIMC Immediate President acknowledged Tami Kelly and Deborah Batliner. She thanked Region V for their support during her Presidency and time on the Executive Committee.

Brenda Young, Incoming Vice President, thanked Region V for their support and said she is looking forward to serving IIMC in this new capacity.

REGION V DIRECTORS REPORT

Directors Kelly & Batliner reported that the Board met on Friday for Board Development and to review and update the Strategic Plan. On Saturday the Board met and the following came out of that meeting:

- Education Committee/Institute Director's Report - The Board voted to allow for 10% of the needed contact hours for Certification to be other than in-class "seat" time. This will allow the Institute Director's some flexibility in their education sessions.
- Region XI – The Board agreed to a pilot program with the International members on obtaining their Certification. This will be reviewed & reconsidered in two years.
- An issue to allow "Associate" members become certified. Noting that the definition of Associate member for IIMC may be different than that in each State. Many voiced opposition to this.
- This is the 5th year that IIMC will end its fiscal year with a profit. It is small, but good.
- The Board did a blind review of the bids for the 2016 Conference and a blind vote. The bid was awarded to Omaha, Nebraska.

Director Kelly noted that with all the e-mails IIMC sends out, the Incoming President thought it may be appropriate to do away with the Director's responsibility to do a Region Newsletter. She asked the group for their thoughts. It was the opinion of the group that they did not want to do away with the Region V Newsletter. They said it provides more information about the Region than the e-blasts do.

Director Batliner suspended the report in order to recognize Director Kelly, whose term expires at the end of the Conference. She presented her with a gift (pearl set) and card signed by everyone in attendance. Ms. Kelly expressed her deep appreciation and thanked the Region for allowing her to serve. She said she hoped she represented Region V well.

STANDING RULES

A proposed change in the standing rules to add: ***Director Attendance at Each State Conference.*** *In keeping with the purpose of these Standing Rules, each State will notify the Directors of their (annual) Conference. Each State will provide one (1) complimentary room and registration to their conference for a Director to attend and provide a link between the State and IIMC. At a minimum, a Director will provide the latest program brochures, promote membership, be available to answer questions about IIMC and if desired by the State, provide a report on the latest happenings with IIMC. The Director will perform other duties as requested by the state.*

Director Kelly stated that this was postponed at the last meeting so State Presidents could review this with their Boards. She indicated that she has since received approval from four (4) of the five (5) State Presidents.

MOTION was made to add the proposed change (above) and seconded. Unanimously approved.

STATE REPORTS

Due to time constraints with the Conference, State Presidents did not report, unless there was something pertinent:

Kentucky – Director Batliner reported that they will be hosting the next Region Meeting and the dates chosen in September conflict with the Tennessee Clerks State Conference. She said the Committee looked at moving the dates to another week, but had to move forward with those chosen. Even with the challenges the hosting region has been met with, Director Batliner was excited about the educational sessions that were going to be offering, including an Academy session and an Athenian Dialogue.

Kathy Herron, Education Chair for the Region V Meeting also spoke about her attempts to find another hotel for the conference and was unsuccessful.

Many Clerks in attendance voiced concern about this conflict and asked that Kentucky attempt to move the meeting to another time so all States can participate. It was noted that other States have gone outside the month of September in the past to accommodate other requests. Director Batliner also added she would be happy to take the concerns back to the hosting committee.

Meeting concluded at Noon.

Business and Announcements



I know I keep saying it, but I am truly grateful for having had the opportunity to serve as your Region Director over the last three years. It has been a very rewarding experience, personally and professionally. Every decision made carried your thoughts and concerns. Region V is loaded with remarkable Clerks who share their dedication and talents for the betterment of IIMC and the Clerk's profession. I hope I filled those shoes responsibly and effectively. As I continue to serve IIMC as a member of the International Relations Committee, you are now in the very capable and brilliant hands of Terri Kowal, MMC, Auburn Hills, MI. Terri and Debra will continue to represent Region V with the utmost devotion. Our Region is a strong group within IIMC and we will continue to have a voice through all who share their concerns, serve on a committee, chair a committee, lead the way in new & innovative areas. Thank you for your trust and support!



IIMC
Incoming Vice President

Congratulations

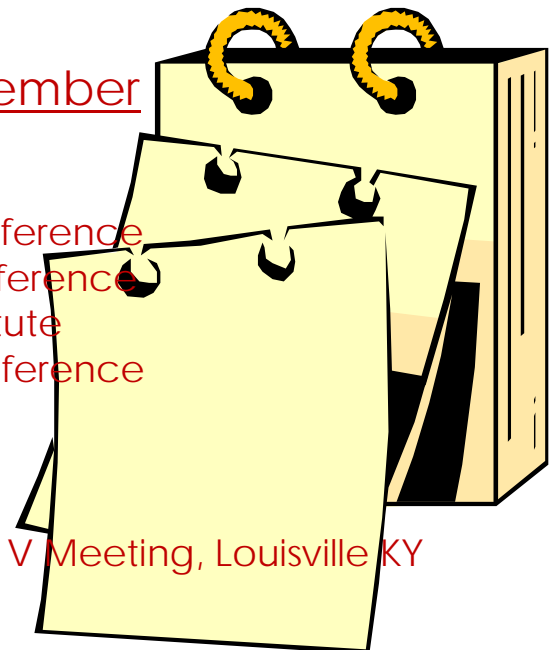
Brenda K. Young, MMC
Nashville, IN



Dates to Remember

6/19 – 22 – MI Conference
6/24 – 28 – IN Conference
8/20 – 24 – KY Institute
9/19 – 21 – TN Conference

9/20 – 22 – Region V Meeting, Louisville KY



THE PRESIDENTIAL PAGES

Indiana League of Municipal Clerks and Treasurers

By: Kay Brown, IAMC, MMC, CPFA



Hello from the Hoosier State!

I am happy to report that in March our ILMCT Institute/Academy was very successful. We had 110 new and veteran clerks in attendance. A lot of learning, fun and new friendships took place.

Several workshops were offered this Spring through the ILMCT and an affiliate organization, Indiana Association of Cities and Towns along with the Indiana State Board of Accounts, to help our new Clerk Treasurers become familiar with the duties of their offices as well as learning the new mandated Gateway System. All of our budgets, indebtedness, and year-end financial reports must be submitted through this new system. It provides the public with the transparency of our offices and helps them better understand what our cities and towns do financially.

Indiana Clerks and Clerk-Treasurers are now getting ready for our 76th Annual State Conference and State Board of Accounts School taking place in downtown Indianapolis at the Hyatt Regency from June 24-28th. We will be learning updates pertaining to our offices from the State Board of Accounts, Indiana Department of Revenue, and the Department of Local Government Finance. We will also be conducting our annual business meeting and installing our new officers for the 2012-2013 year.

We would also like to send out a big THANK-YOU to Portland for the wonderful IIMC Conference they just hosted.



THE PRESIDENTIAL PAGES

Kentucky Municipal Clerks Association

By: *Chrissy Upton*



Greetings from Kentucky!

The Kentucky Municipal Clerks Association held its annual spring conference in April in Elizabethtown. At this year's conference we swore in the following new officers: Crissy Upton, President; Robbie Hume, Vice President; Joy Roark, Treasurer; and Joe Christofield, Secretary. Susan Lamb will continue to serve on the Executive Board as Past President as well as Debbie Batliner, Region V Representative. Thank you to the Lincoln Trail Clerks for hosting another great conference for the Kentucky Clerks!

Kentucky has also recently contracted with the University of Kentucky and Kentucky League of Cities to provide educational services for Kentucky clerks. Sarah Razor, KLC's Government Affairs Communications and Training Manager, will serve as Co-Institute Director. She is currently finalizing the details for the Institute which will be held August 20th – 24th and the Academy which will be held August 22nd – 24th in Lexington, Kentucky.

This year it is Kentucky's turn to host the Region V Conference. As you may have heard, the dates of the conference (September 20th - 22nd) overlap with Tennessee's fall conference; however, I have been assured Tennessee understands the timing constraints and fully supports Kentucky in its efforts to make this a great conference. I hope in the future we can work together to make sure this doesn't happen again and thank Tennessee for its understanding.

At this year's Region V Conference there will be IIMC-approved training all day Thursday and Friday morning. Also on Thursday Tami Kelly has graciously agreed to lead an Athenian Dialogue. More information will be forthcoming from our host clerks. We hope to see you in attendance!

Lastly, I would like to thank Tami Kelly for her dedication and service in representing Region V in such an enthusiastic manner. I haven't known Tami long, but I can tell her heart is in it. Thank you Tami from your friends in Kentucky!

**IIMC REGION V ANNUAL MEETING
SEPTEMBER 20 – 22, 2012
HOLIDAY INN
1325 S. HURSTBOURNE PARKWAY
LOUISVILLE, KY 40222**

REGISTRATION DEADLINE AUGUST 15, 2012

Full Name: _____ Title: _____
Please check applicable designation: ___ CMC (Certified Municipal Clerk) ___ MMC (Master Municipal Clerk)
Municipality/Company: _____
Address: _____
Phone: _____ Fax: _____ Email: _____
Full Name of Guest: _____

REGISTRATION FEE

Received By _____
AUGUST 15, 2012 After
AUGUST 15, 2012

Annual Meeting Full Registration..... \$175.00 _____ \$200.00 _____
(Includes Entry to all Meeting Events Including Welcome Reception, Three Breakfasts, Two Lunches, Annual Dinner and Entertainment, All Educational Sessions, and Annual Meeting)

Guest Registration \$155.00 _____ \$175.00 _____
(Includes Admission to the Meeting Events and all Meals. Restricted to Those Who Have no Professional Interest in the Annual Meeting. Must Accompany an Annual Meeting Registrant.)

Athenian Leadership Society Dialogue Registration **Only** \$50.00 _____
(This registration includes attendance only to the Athenian Leadership Society Dialogue and Lunch on Thursday, September 20, 2012 – Not Attending Balance of Conference) Available to First 30 Responders

One Day Registration \$99.00 _____
Pick Day: Thursday _____
Friday _____

I Wish to Attend the Athenian Leadership Society Dialogue In Lieu of Concurrent Sessions _____

TOTAL REGISTRATION ENCLOSED \$ _____ \$ _____

To assist organizers with food and beverage tallies, please check events you plan to attend.

Wednesday, September 19, 2012	_____	Welcome Reception
Thursday, September 20, 2012	_____	Breakfast
	_____	Lunch
Friday, September 21, 2012	_____	Breakfast
	_____	Lunch
	_____	Dinner & Entertainment
Saturday, September 22, 2012	_____	Breakfast

Registration Deadline – Wednesday, August 15, 2012

Mail completed registration form with check made payable to KIPDA City Clerk Association

KIPDA City Clerk Association

C/o Sandra Doane

P. O. Box 163

Eminence, KY 40019

Questions....Contact Inez Harris at inez@shelbyvilleky.com or (502) 633-8000 or Sandy Doane at sandrad@insightbb.com or (502) 845-4159 or Debbie Batliner at dbatliner@hotmail.com or 502-722-8110

HOTEL RESERVATION INFORMATION

HOLIDAY INN

1325 S. HURSTBOURNE PARKWAY

Located Off of I-64 East

LOUISVILLE, KY 40222

502-426-2600

Room Rate \$89.99 Per Night

Customary State (6%) and Local Taxes (9.01) Will Be Added to the Nightly Rate

Check In Time is 3:00 p.m.

Check Out Time is 12:00 p.m.

REGISTRATION DEADLINE AUGUST 15, 2012

*RACING TO EXCELLENCE IN KENTUCKY
CONFERENCE AGENDA*

All programs are subject to change and considered tentative at this time.

Wednesday, September 19, 2012

6:00-8:00 p.m. **Early Registration**

6:00-8:00 p.m. **Welcome Reception**

Thursday, September 20, 2012

7:30 a.m. **Registration**

9:00a.m.-4:00p.m. **Athenian Dialog - Unwise Passions – Alan Pell Crawford – Presenter Tami Kelly-MMC (Limited to 30 Participants – First Come, First Served – Minimum Participants 12) Lunch Provided**

Thursday Concurrent Sessions:

8:00-11:00 a.m. **What Every Clerk Must Know About Parliamentary Procedure in City Council/Commission Meetings, Joseph Coleman**

This course will provide attendees with a detailed understanding of conducting effective meetings, including how to appropriately use parliamentary procedure according to Robert's Rules of Order. The instructor will cover the role of the city clerk in meetings, how to properly handle motions during meetings, and discuss when debate and amendments are allowed. The session will also cover other parliamentary issues such as the agenda, minutes, voting, and committees.

11:00-Noon **The City Clerk's Role as Public Information Officer, Sarah Razor**

This course will provide attendees with a detailed description of the importance of public relations for city government. The instructor will cover how public relations affect citizen's opinion and awareness of the services cities provide. Additionally, the course will cover different tactics that can be used to improve relations with the public, both through traditional media and new media, as well as making use of internal communication tools. Attendees will also learn how to write a press release and when it is appropriate to do so.

Noon-1:00 p.m. Lunch

1:00-3:00 p.m. **Avoiding First Amendment Pitfalls at City Hall, Laura Ross**

This course will provide attendees with a detailed understanding of the First Amendment, including how Constitutional rights and limits affect local government. The instructor will cover the specifics of how city clerk's can address common situations encountered at city hall related to the Freedom of Speech, for example: campaign/political materials in the office, religious holiday decorations and events and city personnel policies affecting dress and tattoos. The instructor will use case law as examples.

3:00-5:00 p.m. **Social Media Management: Always Online and Always Plugged in -- What You Need to Know, Paula Agee**

This course will: define social media and trends, and how it affects the workplace (good and bad), discuss the importance of a social media policy and laws that impact policy, and discuss management responsibility in regard to social media.

Dinner on Your Own

Friday, September 21, 2012

8:00-10:00 a.m. **The Municipal Clerk's Role in Disaster Preparedness and Recovery – Doug Hamilton**

The purpose of this course is to provide municipal clerks with information specific to their role in planning and preparing for natural or caused incidents that affect their jurisdictions to include weather related, homeland security, infectious disease outbreaks and hazardous materials releases. This includes pre and post incident coordination with public safety, public service, public utilities, medical, civic and nonprofit agencies that may be involved in responding to and recovering from an incident in their community.

10:00-Noon **Developing Successful City Sustainability Initiatives- Maria Koetter**

The purpose of this course is to provide information about sustainability programs that attendees can develop and implement in their communities. This includes practical ways to develop messaging strategies, conserve natural resource and quantify the cost saving opportunities for going green.

Noon-1:00 p.m. **Lunch**

1:00-3:00 p.m. **TBA- HR Integrity**

3:00-5:00 p.m. **Advanced Records Management – Missy O'Brien – Information to Follow**

6:30-9:30 p.m. **Dinner and Entertainment**

Saturday, September 22, 2012

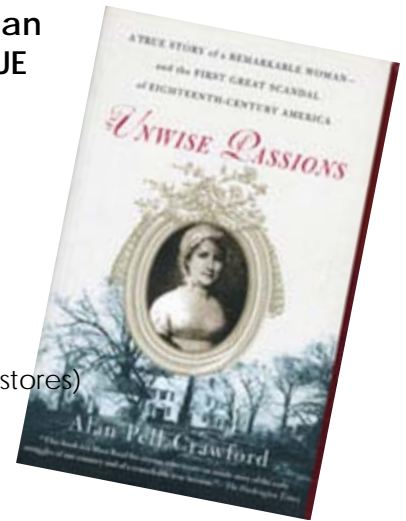
8:00-10:00 a.m. **Annual Region V Business Meeting**

10:00-Noon **Educational Session – TBA**

Noon **Grand Door Prize Drawing and Adjournment**

You are cordially invited to participate in an
ATHENIAN LEADERSHIP SOCIETY DIALOGUE

"Unwise Passions"
By Alan Pell Crawford



Date: Thursday, Sept., 20, 2012 9:00 – 4:00 p.m.
Location: IIMC Region V Meeting, Louisville, KY
Cost: \$50.00 (Lunch included) + cost of book (available at most book stores)
Facilitator : Tami Kelly, MMC, Clerk of Council, City of Grove City, Ohio

PLEASE NOTE: This Dialogue has been pre-approved for 2 CMC and 2 MMC Education points.
A practicum will need to be completed by those attendees seeking IIMC credit.

In the spring of 1793, eighteen-year-old Nancy Randolph, the fetching daughter of one of the greatest of the great Virginia tobacco planters, was accused, along with her brother-in-law, of killing her newborn infant. Once one of the loveliest and most sought-after young women in Virginia society, she was immediately denounced as a ruined Jezebel, and the great orator Patrick Henry and future Supreme Court justice John Marshall were retained to defend her in her sensational trial.

In the tradition of *Midnight in the Garden of Good and Evil*, Alan Pell Crawford brings to life this gripping account of murder, infanticide, and prostitution charges, and of unimaginable treachery, moral decline, and great heroism played out in the intimate lives of this nation's Founding Fathers. It is the true story of the privileged and pampered children of the new country's aristocratic families as they struggle to find their place in an increasingly democratic America, where their values and position in society are under siege. Above all, it is the story of the indomitable Nancy Randolph, who is hounded out of Virginia by a scandal that will haunt her and everyone she loves for the rest of their lives.

In the early 1790s, after Nancy goes to live with her sister Judith and handsome brother-in-law Richard at their remote plantation, called Bizarre, rumors fly throughout Virginia that Nancy has given birth and Richard, knowing the child to be his, has killed it. After an inquest, Nancy is ordered off the plantation by her cousin John Randolph and, reduced to poverty, she must find her way in a new and forbidding world.

Come ready to discuss the leadership of times; the founding leaders involved in the story; and the leadership skills of Anne Cary "Nancy" Randolph.

THE PRESIDENTIAL PAGES

Michigan Association of Municipal Clerks

By: Joel Hondorp, CMC



Greetings from Michigan,

I am just completing my year as President. At our conference in June, Dan Kasunic of the City of Kentwood will move up to presidency. I have had a great year. I enjoyed making new friends in Region V in Indianapolis last September and at IIMC in May.

Michigan had a very busy Winter/Spring with our Annual Free Education Day, a Presidential Primary, Institute, and Master's Academy. The MAMC Annual Conference (June 19 – 22) will once again be a great event of education, fellowship and fun. Our theme this year is "GO FOR THE GOLD". Just as our Olympians will be training this year to reach the height of their sport, Michigan Clerks will be training to be the tops in our profession. We have two former Michigan Olympians to be general session speakers and we have lots of other athletic and Olympic related surprises for our attendees. Our Education Committee put together a top notch schedule of education classes and we will have time to fellowship at the Clerk of the Year Banquet and the President's Dinner. And when we leave from the conference, Michigan Clerks will go out and get ready for the August Primary and November General Elections.

I hope all my fellow clerks in Region V have a great and safe summer.



THE PRESIDENTIAL PAGES

Ohio Municipal Clerks Association

By: Tracey Wonner, CMC



Hello Fellow Region V members:

The past few months have been a very busy time, with the longer days and warm weather - something I believe we are all enjoying. We had a Board meeting on the first day of our Spring Institute in April. As most board meetings are for all of us, there were many issues to be addressed and were.

Our Spring Institute Program was held in Mid- April at the Deer Creek State Park in Mt Sterling, OH - what a very nice facility for our Institute. During our Spring Institute, we hold our Annual Business Meeting. Our new officers and board members are installed at this time. The Board had decided to offer more education sessions for IIMC certification, and this change showed an increase from the 50 members we had attend our Fall Career Development Program to the 75 members who attend our Spring Institute Program. It seems that increasing the 2 or 3 points previously given was a positive step in increasing the numbers during this tough economical time. We hope to see close to the same amount of attendees for our Fall Program, which is currently being put together. We will be having our next Board meeting in July.

I am looking forward to working with such a wonderful board as the incoming President of OMCA.

THE PRESIDENTIAL PAGES

Tennessee Association of Municipal Clerks and Recordors

By: *Lanaii Benne*



Greetings from Tennessee!

TAMCAR held its spring conference in March at the Embassy Suites in Murfreesboro, Tennessee. Although we had educational and informative sessions, our conference attendance numbers were down in comparison to previous years. Several factors may have attributed to the low registration numbers: court clerk classes, cities experiencing budget cutbacks, and the mandatory CMFO (Certified Municipal Financial Officer) classes some clerks are required to attend. We understand the need for clerks to attend other specific sessions directly related to other hats they wear, but we are looking forward to a great homecoming at our fall conference.

Our fall conference is planned for September 19, 20, and 21st, and it will once again be held at the Embassy Suites in Murfreesboro. TAMCAR will hold its annual business meeting at a luncheon on Wednesday the 19th. New this year is our first annual banquet! During this Wednesday evening banquet we will install new officers, honor outgoing officers, and award three very deserving clerks with the Clerk of the Year, Distinguished Clerk, and President's awards. Afterwards, we plan to kick up our heels and relax after a full day of conference sessions and festivities!

There has been some concern regarding the 2012 Region V Annual Conference date conflicting with Tennessee's scheduled fall conference dates. While it is regrettable that not all Tennessee IIMC members will be able to attend, some members may be able to attend both events. TAMCAR's Academy portion of the Tennessee conference ends Thursday afternoon at 5:00 p.m.; members of the Academy are encouraged to continue on to Louisville to join the IIMC portion of the conference on Friday and Saturday. Car-pooling and room sharing are just a few ideas to save a few bucks and still be able to network with fellow IIMC clerks and earn points towards those CMC/MMC certifications! We support Kentucky clerks in their efforts to make this a great Region V conference!

I can't believe my two-year term as TAMCAR's president is nearing its end. So much has happened in so little time! We've changed institute directors, held an international conference in our state, and started a policies and procedures guide to go along with our bylaws. I have truly enjoyed my time serving as a TAMCAR board member; it has been an educational and rewarding experience! Lynn Carmack of Collierville, Tennessee will be taking the reins this fall. She has great drive and is eager to continue the momentum of a productive, educational association. Please congratulate Lynn as she steps into the office of TAMCAR president at our fall conference in September.

Tennessee sends congratulations to Terri Kowal of Auburn Hills, Michigan, on her appointment to the IIMC Board of Directors. Last of all, I would be remiss if I didn't take a moment to thank Tami Kelly, on behalf of all Tennessee members, for her dedication and service to IIMC as a board of director's member representing Region V. Tami, you have inspired many clerks (myself included) with your enthusiasm and passion for what we do. You have certainly set the bar high, kid.

MEMBERS EARNING EDUCATION HONORS
December, 2011 – May, 2012



INDIANA

Anita Amspaugh, CMC
Clerk/Treasurer
City of Union City

Kathleen Walton, CMC
City Clerk
City of Lawrence

Laura Baker, MMC
Clerk/Treasurer
Town of Etna Green

Holly Thompson, CMC
City Clerk
City of Williamston

George Fitzgerald, CMC
Township Clerk
Township of Clinton

Renee Wilson, CMC
Deputy Clerk
Township of Oxford

Curtis Wright, CMC
Town Clerk
Township of Oxford

Lorree Villers, CMC
Clerk of Council
City of Bedford

Deborah Nicodemus, CMC
Clerk of Council
City of Grandview Heights

Valencia Marrow, CMC
City Clerk
City of Youngstown

Kathleen Herron, MMC
Metro Council Clerk
Louisville/Jefferson Co.
Metro

KENTUCKY

Holly Fowler, CMC
Asst. City Clerk
City of Hardinsburg

Lori Ann Burnett, CMC
City Clerk/Treasurer
City of Brownsville

Inez Harris, MMC
City Clerk/Treasurer
City of Shelbyville

Tamie Johnson, MMC
City Clerk
City of Mayfield

Judith Tanner, MMC
City Clerk
City of Hudson

Michelle Wright, MMC
City Clerk/Deputy Treas.
City of Manistee

Melanie Halas, MMC
City Clerk
City of Royal Oak

TENNESSEE

MICHIGAN

Debbie Miller, CMC
Township Clerk
Township of Rose

Jill Domingo, CMC
Deputy Clerk
City of Albion

OHIO

Amy Schenck, CMC
Deputy Clerk
City of Middletown

Elizabeth Slagle, CMC
Clerk of Council
City of Hudson

Betty Bosko, CMC
Clerk of Council
Village of New Albany



WELCOME NEW MEMBERS

December, 2011 – May, 2012

INDIANA

Karen Brown
Clerk/Treasurer
City of Washington

Debby Tolley
Deputy Clerk
City of Westfield

Jennifer Farley
Deputy Clerk
Town of Atlanta

Tammara J. Mainer
Deputy Clerk
Town of Churubusco

Madalyn Sade-Bartl
Town Clerk/Treasurer
Town of Churubusco

Mary King
Clerk/Treasurer
Town of Kirklin

David Kennard
Deputy Clerk/Treasurer
City of Princeton

Robin Ackerson
Clerk/Treasurer
Town of Roseland

Karen Conover
Chief Deputy
City of Valparaiso

Jeannette Dickey
Clerk/Treasurer
Town of Ossian

Wendy Frazier
Clerk/Treasurer
City of Wabash

Darlene Kilgore
Deputy Clerk/Treasurer
Town of Yorktown

William S. DeFuniak
Town Clerk/Treasurer
Town of Long Beach

Michelle Mills
2nd Deputy Clerk Treasurer
City of Monticello

Denese Thornburg
Clerk/Treasurer
Town of Osceola

Jenny L. Beier
Clerk/Treasurer
Town of Schneider

Bonnie L. Miller
Deputy Clerk
Town of Topeka

Melanie A. Berger
Clerk/Treasurer
Town of Winamac

Richard C. Anderson, Jr.
Clerk/Treasurer
Town of Winfield

Gina K. Banks
Encumbering Officer
Town of Highland

Carol Sue Hayworth
City Clerk/Treasurer
City of Logansport

Susan Marks
Chief Deputy
City of Logansport

KENTUCKY

Tracie Hoffman
Deputy Clerk
City of Georgetown

Beth Toombs
Deputy Clerk
City of Carrollton

MaDonna Hornback
Clerk/Treasurer
City of Hodgenville

Martha J. Allen
City Clerk
City of Fort Mitchell

Sharon Schoolcraft
City Clerk
City of Prestonsburg

Jennifer L. Buckman
City Clerk
City of Uniontown

Beth Cecil
City Clerk
City of Owensboro

MICHIGAN

Robert C. Crawford
Clerk
Charter Twp. Of Ft. Gratiot

Edward Robinette
Township Clerk
Grand Rapids Charter Twp.

Robin Underwood
City Clerk
City of Ecorse

Kelly Isenhardt
Deputy Clerk
Village of Elk Rapids

Lorri Donovan
Deputy Clerk
Charter Twp. Of Flint

Beth Boyink
Deputy Clerk
Twp. Of Springlake

Felicia Rutledge
Deputy City Clerk
City of Ypsilanti

MICHIGAN

Diane Lyon
City Clerk
City of Clare

Susan Nassar
Village Clerk
Village of Oxford

Rhonda Galligan
Deputy City Clerk
City of Wyoming

Jennifer Novakovic
Assist to Council
County of Summitt

Rita L. Irwin
Waterford

Victoria L. Houser
City Clerk
City of Battle Creek

Lindsay Young
Clerk Typist
City of Burton

Paul Monks, Jr.
Deputy Clerk/Controller
City of Coldwater

Susan Como
Ex. Asst to City Admin.
City of Grosse Pointe Woods

Shelby Moss
Deputy City Clerk
City of Kalamazoo

Elizabeth Grohman
Village Clerk
Village of Lexington

Wendy L. McKenney
Village Clerk
Village of Mayville

OHIO

Michelle A. Blazak
Clerk of Council
City of Brook Park

Kristina Mayes
Adm. Asst./Deputy Clerk
City of Monroe

TENNESSEE

Cathy Dixon
Town Recorder
Town of Dandridge

Renee Wooten
Deputy Recorder/Treasurer
City of Covington

Carolyn Sapelak
City Court Clerk/Ad. Asst.
City of Eagleville

Ana Escobar
Metropolitan Clerk
Nashville-Davidson County

Toni Hamby
City Recorder
City of Wartburg

IIMC REGION V MEMBERSHIP UPDATE

05/31/12

Indiana 211

Kentucky 137

Michigan 480

Ohio 189

Tennessee 165

Total 1182



REGION V DINNER

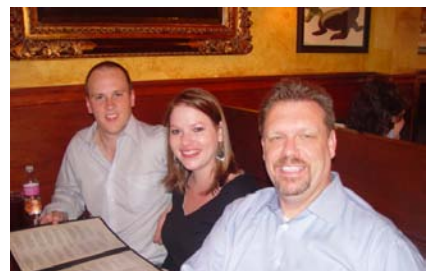
This year, we held our Region dinner at Kell's Irish Pub.



We had the special treat of combining with our Region XI delegates.



We had so much fun! We dubbed ourselves Region XVI and hope to continue the tradition next year.



EDUCATION & SCHOLARSHIP OPPORTUNITIES

IIMC ANNUAL CONFERENCE

Director's Challenge

A Challenge has been placed on each Director to bring in New Members and we need your help! For every new member or reinstated member Debra or I get credit for, we have the chance to win the Challenge and receive two (2) Conference Registrations to give away. Please pass the word to all your potential members and **use the application form attached in this newsletter**. That way we will get credit and our Region can receive these two registrations. **Deadline is March, 1, 2013.**

SCHOLARSHIP OPPORTUNITIES

Scholarships are offered for CMC, MMC, Distance Learning, and Educational Grants for State, Provincial, & National Associations. For more information or to apply, go to: www.iimc.com

Conference Grant

Apply now for the Conference Grant. Debra and Terri get to award one free registration for our region. Go to: <http://www.iimc.com/index.aspx?nid=166> **Deadline is 2/6/13.**

DISTANCE LEARNING

IIMC has added many new On-Line classes for those who are unable to attend a State Institute or would rather do course work via the Internet toward their CMC or MMC certification. For more information or to apply, go to: www.iimc.com

DID YOU KNOW:

- The Salary Survey is available on-line (www.iimc.com) under "Members Only"
- Forgot your Members Only ID and/or Password? Contact Tammy Schultz @ tammys@iimc.com
- Follow President Cirtin on Twitter @IIMCPresident
- IIMC News Digest published on Website
- Next Conference: May 20 – 24, 2013, Atlantic City, NJ
- Next Study Abroad program: Sept. 27 – Oct. 5, 2013
- You can attend other Institutes if you have to miss your own States



REGION DIRECTOR MEMBERSHIP CHALLENGE MEMBERSHIP APPLICATION

International Institute of Municipal Clerks

8331 Utica Ave., #200 • Rancho Cucamonga, CA 91730 • (909/944-4162) • FAX (909/944-8545)

PLEASE COMPLETE ENTIRE FORM PRIOR TO RETURNING TO IIMC

DEADLINE: Through March 1, 2011

☐ Mr. ☐ Ms. Name _____ Title _____

Municipality (city/village/town) _____ Municipal Pop. _____ Municipality Website _____

Mailing Address _____ Shipping Address _____

Municipality _____ State/Province _____ ZIP/Postal Code _____

Business Phone () _____ FAX () _____ Country _____

Work E-mail _____ Home E-mail _____

Home Address _____ Home Phone () _____

City _____ State/Province _____ ZIP/Postal Code _____

☐ I was previously an IIMC member in: (Municipality) _____ (State/Province) _____

☐ Enclosed is CHECK for \$ _____ (payable in U.S. Funds to IIMC) Signature _____ Date _____

☐ AE/VISA/MC# _____ Exp. date _____ Signature _____ Total amount charged _____

I hereby swear & affirm I am eligible for the membership classification of _____ (insert member type)

Signature _____ Date _____

Region Director's Name: _____ Date: _____

Region: _____ State/Province _____

MEMBERSHIP DEFINITIONS

10/10

FULL MEMBER

Full members are Municipal Clerks, City Secretaries, Recorders, Legislative Administrators and Directors of Corporate Services and/or an individual who serves a Legislative Government Body (LGB) in an administrative capacity with management responsibilities and whose duties include four of the following: • General Management • Records Management • Elections • Meeting Administration • Management of by-laws, Articles of Incorporation, ordinances or other legal instruments • Human Resources Management • Financial Management • Custody of the official seal and execution of official documents.

ADDITIONAL FULL MEMBER

Additional Full Members are fully qualified members from the same organization. This would essentially be Deputy Clerks within the same City, but could be other individuals provided they would qualify under the definition of Full Member. A city must have one Full Member before they would be eligible to have Additional Full Members.

ASSOCIATE MEMBER

Associate Members are individuals serving a legislative body in a capacity not previously defined. In other words if someone serving a legislative body does not qualify for Full Membership they would be able to join as an Associate Member. Associate members DO NOT have the right to vote, hold office or obtain certification, but they can take advantage of education programs and should they eventually assume the job of Clerk or Deputy, they could then apply for certification. A Full Member who is in transition (between jobs) would automatically become an Associate Member until they reassume the position of Clerk. Associate members would also pay a lower fee.

CORPORATE MEMBER

Corporate Members are those companies that find it advantageous to be affiliated with IIMC. They would not have any voting rights nor could they hold office or be certified.

ANNUAL DUES

Full Member Population

- up to 20,000 -- \$135
- 20,001 to 200,000 -- \$175
- Over 200,001 -- \$235
- Outside North America -- \$50

*A portion of your annual dues
(\$12) goes toward publishing
the monthly News Digest.*

- Additional Full Member \$75

- Associate Member \$75

- Retired \$25

- Corporate Member \$600

- Overseas Associate Member \$50