

August
2008

Quest



From the NEW President The Tradition Lives On!

I am very honored and humbled to serve as your President. I would like to express my sincere thanks to Retha Hicks for the excellent job she did for the League this past year. My hope is to continue the excellence by all of the past presidents. What a wonderful conference Retha Hicks and her conference chairs – Debra Twitchell, Janet Jaros, Kay Brown, and Kackie Chrapliwy, gave us all. The city of Evansville, along with the Aztar Hotel and Conference Center showed us all true southern hospitality, carrying out the theme of the Conference “A League of Our Own.” We had a week filled with learning, networking and yes, some fun along the way. In the business sessions of the conference, we passed two very important issues with Resolutions adopting the ILMCT Foundation and a commitment of all Clerks and Treasurers to support our brothers and sisters who currently serve as Clerks in this great State of Indiana. I believe, like Retha Hicks, our immediate past president, who used as part of her conference theme, and quoted many times, we are “Lighting the Way to the Future”.

**Larry
Breese
IAMC
MMC**



I look forward to this coming year and working with our fellow officers, Vice-President, Laura Baker; Secretary, Dave Shafer; Treasurer, Kay Brown, and Immediate Past President, Retha Hicks. I have already been busy securing our Executive Committee Members, District Directors, and Chairs and Co-Chairs of the League’s various committees. My thanks go out to everyone who has and is volunteering to serve on various ILMCT committees. This is your association so please let me know any input you are willing to share for the betterment of the League. Thanks to all of those who graciously accepted to serve as State Officers, Executive Directors, District Director, Committee Chairs, and Kathy Parsons’ willingness to continue being our Quest Editor. In this issue of the *Quest* are all of the appoint-

ments for the upcoming year. Please wish them well for sharing their leadership skills.

Plans for the upcoming IACT Conference in South Bend include an Executive Meeting and the Annual ILMCT Breakfast. District Directors are planning the Middlebury and Nashville Fall District Meetings, and they will be filled with many educational experiences and networking for us all. As you can see, we are off and running with what will be an exciting and meaningful year filled with the traditions that have made us strong.

Last, but not least, is our 2009 ILMCT Conference, scheduled for the French Lick Resort from June 14 through June 18 with our theme, “The Tradition Lives On”. The ILMCT, along with French Lick, has many deep rooted traditions that we hope to share with you all at the 73rd Annual Conference. I’m pleased to announce the Conference Co-Chairs, Janet Jaros, Clerk-Treasurer, Noblesville and Jeannine Myers, Clerk-Treasurer, Greenwood have accepted my invitation to serve and are working hard to make your experience in French Lick memorable. The IACT Staff and Lindsay Hienzman will help as well. I look forward to welcoming you all to French Lick Resort next summer for a great week filled with opportunities for us all. “The Traditions Live On.”

Please feel free to call me with your ideas and/or questions. My Work number is 317-477-4310, extension 4, Home number 317-462-9793 or Cell Phone 317-604-0350 or e-mail always works well at the office lbreese@greenfieldin.org or at home l.breese@att.net.

Again thank you for giving me this opportunity to serve you! I will strive to meet your expectations and look forward to the challenges, ideas, networking, and yes, maybe some fun sprinkled in along the way. We are truly blessed to live in a nation and a state that inspires us all to be our best and gives us the opportunities to make our own traditions for a lifetime.

May God Bless You!

Kay Brown
IAMC, MMC, CPFA

ILMCT's Treasurer

All About Kay



Kay Brown is currently in her 19th year as Clerk-Treasurer for the Town of Remington. She started working as an employee for the town in a clerical and utility office position in May of 1988. In January of 1989 she was appointed Deputy Clerk-Treasurer and was elected to the Clerk-Treasurer position in January of 1990 when the Clerk-Treasurer at that time resigned.

Kay is a member of the Indiana League of Municipal Clerks and Treasurers, International Institute of Municipal Clerks and Treasurers, Association of Public Treasurers of the United States & Canada and the Indiana Association of Cities and Towns. She has earned her IAMC,

MMC, and CPFA certifications through the ILMCT, IIMC and APTUS&C

Kay has served the ILMCT as Chair and Co-Chair of the Education/Development Committee since July 1, 1999. In June 2008, she was elected the ILMCT officer position of Treasurer.

She was a volunteer for Northern Indiana Junior Achievement as a consultant for their second grade "in-classroom" programs from July 1997 through July 2006.

She has served on the Jasper County Community Services Board of Directors for the last seven years, four of which were as an Executive officer.

Kay has two children, April and James, and four grandchildren, Katherine, Michael, Connor and Colton.

We Extend Our Sympathy



Dick Spencer, former Clerk-Treasurer of the City of Jeffersonville, passed away Saturday July 19, 2008 at his residence. Dick was Clerk-Treasurer from 1972-1999.

June 27, 2008, Sandra Jean Gagnon, sister of Roann Clerk-Treasurer Sonia Poe, passed away.

Debbie Block's Mother-in-law, Marie Block passed away on Wednesday, July 9th. She celebrated her 88th birthday on July 4th with a family brunch. Debbie is the Clerk of Mishawaka.

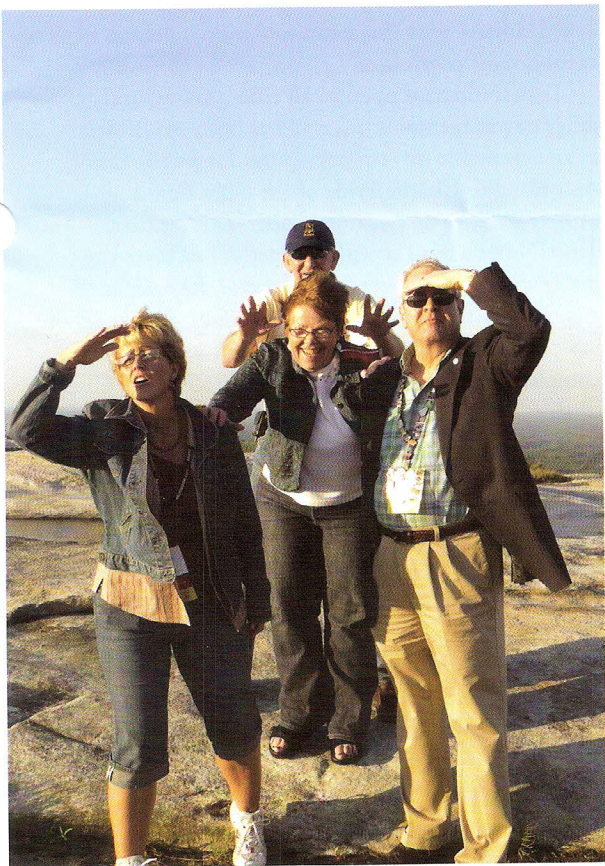
Indiana League of Municipal Clerks & Treasurers **ELECTED LEAGUE OFFICERS**

President	Larry Breese, IAMC, MMC Clerk-Treasurer - Greenfield
Vice-President	Laura Baker, IAMC, CMC Clerk-Treasurer - Etna Green
Secretary	Dave Shafer, IAMC, CMC Clerk-Treasurer - Munster
Treasurer	Kay Brown, IAMC, MMC, CPFA Clerk-Treasurer - Remington
Immediate Past President	Retha Hicks, IAMC, MMC Clerk-Treasurer - Winona Lake

Thanks to a Great Team!

Thank you everyone for your leadership and your commitment to the league this year! It made my tenure as league president enjoyable. I truly believe that we have accomplished some positive initiatives which will keep our organization moving in the right direction. Great teamwork!

Kathy Parsons gave me a photo album with pictures that she had taken throughout the year. I will cherish this very thoughtful gift because it brought back so many good memories. I would like to share with you the picture that is on the front of the album. When we were in Atlanta, Georgia for the IIMC Annual Conference, we had an evening session up on Stone Mountain. A picture



Larry Breese, takes on job as new "King of the Mountain." Subjects, Laura Baker and Dave Shafer, look on as Retha relinquishes her reign.

was staged of me falling forward (seemingly off the mountain); Larry Breese was in the back pushing (seemingly); and Dave Shafer and Laura Baker are looking toward the future (not catching me!). Of course, Kackie (my good friend) is the instigator of this snapshot. But I love it! What a wonderful visual of the actual process of passing the baton to the next President!

Your upcoming officers are excellent leaders and have the league's best interest in their hearts and minds. How exciting for everyone!

I have enjoyed serving you for four years as your officer and will continue to do so in the years to come as a colleague. I encourage you to be active in ILMCT by volunteering for a committee or a leadership role. Our goal is to be a strong, vibrant, cooperative organization in local, county and statewide government. We cannot accomplish this goal without your active support.

Take care and I will see you at the next event, Retha



Retha Hicks
IAMC, MMC
Immediate Past President



(Right) Larry presents Retha with a token of appreciation for her service as president.

Reference Section

Answers • Ideas • Advice

TrustINDiana — Growing

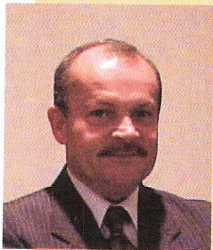
From the
Office of
**Richard E.
Mourdock**
State
Treasurer

TrustINDiana, Indiana's local government investment pool has been open for over five months and is growing steadily. With current funds topping \$500,000,000, and the number of local government participants nearing 100, TrustINDiana has been returning a rate well above the Fed Funds rate, as well as those received on most liquid short term investment accounts. Retha Hicks, Immediate Past President of the Indiana League of Municipal Clerk-Treasurer's Association praised TrustINDiana, "Winona Lake has been very pleased with the instant liquidity of TrustINDiana funds and the level of client service. TrustINDiana is an excellent investment option for communities. Since the interest is compounded daily, I typically compare it with local banks at plus 3 basis points. For example, currently the interest is 2.34%. When I request quotes, I use 2.37% for TrustINDiana's rate because of the compound interest versus the bank's simple interest rate."

Additionally, participants have praised the client services team and the *Client Connection* aspect of the fund, which allows all transactions to be enacted online. As Amy Roberts observed, "The Town of Danville has benefited greatly by the competitive interest rate on our investments. As the Clerk-Treasurer for the town, I truly appreciate both the simplicity of the online processing of our investments through TrustINDiana and the knowledgeable staff that manages the funds for us. TrustINDiana adds that extra tool municipalities need to expand their portfolios."

TrustINDiana is open to all cities, towns, and other governmental units, and has been confirmed as an acceptable investment option for public funds. According to Charlie Pride of the State Board of Accounts, "The position of the SBOA is that TrustINDiana is an acceptable method of investing public funds." The simple registration form is three pages, including a basic contact/account page, a detailing of sub-accounts page, and a signature page. The completed forms are faxed to 1-800-765-7600. Client services then contacts the new participant and provides a pin number and funding instructions for the account. There is no minimum balance requirement, and an account can be opened at any time without immediate funding. The registration forms can be obtained online at www.trustindiana.in.gov or by e-mailing Kelly Mitchell, kemitchell@tos.in.gov, at the State Treasurer's Office.

The pool is 100% liquid, with no transaction fees or minimum balances. It is an excellent choice for money that must be kept accessible. Please contact Kelly Mitchell or visit TrustINDiana's website to open your account.



**Charlie
Pride**
State Board
of Accounts

Ask Charlie

cpride@sboa.in.gov

Q May a city or town establish a returned check service charge?

A Yes. It is our audit position that a city or town could enact a returned check service charge by local home rule ordinance if the amount of the charge did not exceed the amount listed in IC 35-3-5-5 (e). This statute states that the amount may not exceed \$27.50 or 5% [but not more than \$250] of the amount due, within 10 days after mailing notice to the person that the check has not been paid by the credit institution. There is also a requirement in IC 36-1-8-13 to refer all dishonored checks for which a city or town cannot obtain payment to the prosecuting attorney for the county where the dishonored check was initially received, not later than 90 days after receipt of the check.

2008 – 2009 Director and Committee Assignments

CABINET OFFICERS

Executive Directors

First/Second Class City Representative:

Sue Beadle, IAMC, CMC, City Clerk- Elkhart

Second Class Cities:

Karen Chasteen, IAMC, CMC, City Clerk- Richmond

Kathleen Walton, IAMC, City Clerk- Lawrence

Third Class Cities:

Debra Twitchell, IAMC, MMC, CPFA, Clerk-Treasurer-Angola

Janet Jaros, IAMC, MMC, Clerk-Treasurer- Noblesville

Janet Alexander, Clerk-Treasurer- Franklin

Towns:

David Kinder, IAMC, Clerk-Treasurer- Sellersburg

Kathy Parsons, IAMC, CMC, Clerk-Treasurer- Freemont

Nicholas Jarrett, Clerk-Treasurer- Hagerstown

Jill L. Runkle, IAMC, CMC, Clerk-Treasurer- Akron

District Directors and Mentor Committee Membership

District 1. (by counties):

Benton, Carroll, Cass, Fulton, Howard, Jasper, Laporte, Lake, Marshall, Newton, Porter, Pulaski, St. Joseph, Starke and White

Janice Malinowski, IAMC, CMC, Clerk-Treasurer- Schererville

District 2. (by counties):

Adam, Allen, Blackford, Dekalb, Elkhart, Grant, Huntington, Jay, Kosciusko, LaGrange, Miami, Noble, Steuben, Wabash, Wells, and Whitley.

Julie Kline, IAMC, CMC, Clerk-Treasurer- Syracuse

District 3. (by counties):

Boone, Clay, Clinton, Fountain, Hendricks, Montgomery, Morgan, Owen, Parke, Putnam, Tippecanoe, Vermillion, Vigo and Warren.

Teresa Glenn, Clerk-Treasurer- Greencastle

District 4. (by counties):

Delaware, Fayette, Hamilton, Hancock, Henry, Johnson, Madison, Marion, Randolph, Rush, Shelby, Tipton, Union and Wayne.

Beth Neff, Clerk-Treasurer- Yorktown

District 5. (by counties):

Crawford, Daviess, Dubois, Gibson, Greene, Knox, Lawrence, Martin, Monroe, Orange, Perry, Pike, Posey, Spencer, Sullivan, Vanderburgh and Warrick

Jayne Deckard, IAMC, CMC, Clerk-Treasurer- Princeton

District 6. (by counties):

Bartholomew, Brown, Clark, Dearborn, Decatur, Floyd, Franklin, Harrison, Jackson, Jennings, Ohio, Ripley, Scott, Switzerland and Washington.

Rae Baker Gipson, IAMC, CMC, CPFA, Clerk-Treasurer- Rising Sun

ILMCT EXECUTIVE COMMITTEE REPRESENTATIVE STANDING COMMITTEES

Education & Development Committee

Co-Chair: Kay Brown, IAMC, MMC, CPFA, Clerk-Treasurer- Remington

Co-Chair: Janet S. Jaros, IAMC, MMC, Clerk-Treasurer- Noblesville

Linda S. Bajzatt, IAMC, CMC, Clerk-Treasurer- Wolcott

Laura L. Baker, IAMC, CMC, Clerk-Treasurer- Etna Green

Suzy Bass, IAMC, MMC, Chief Deputy Clerk-Treasurer- Jeffersonville

Deborah S. Block, IAMC, CMC, City Clerk-Treasurer- Mishawaka

Larry Breese, IAMC, MMC, Clerk-Treasurer- Greenfield

Karen Chasteen, IAMC, CMC, Clerk-Treasurer- Richmond

Jayne Deckard, IAMC, CMC, Clerk-Treasurer- Princeton

Rhonda Engle, IAMC, CMC, Clerk-Treasurer- Orland

Rae Baker Gipson, IAMC, CMC, Clerk-Treasurer- Rising Sun

Michael W. Griffin, IAMC, MMC, CPFA, Clerk-Treasurer- Highland

Tatsy Hayes, IAMC, CMC, Clerk-Treasurer- Hudson

Retha S. Hicks, IAMC, MMC, Clerk-Treasurer- Winona Lake

Kim Ingle, IAMC, CMC, Clerk-Treasurer- Nappanee

Nicholas Jarrett, Clerk-Treasurer- Hagerstown

Jane Jordan, IAMC, CMC, Clerk-Treasurer- Burns Harbor

Vicki Kitchen, IAMC, Clerk-Treasurer- North Liberty

Janice Malinowski, IAMC, CMC, Clerk-Treasurer- Schererville

Kathy Parsons, IAMC, CMC, CPFA, Clerk-Treasurer- Fremont

Robin Riley, IAMC, CMC, CPFA, Clerk-Treasurer- Huntertown

Dave Shafer, IAMC, CMC, Clerk-Treasurer- Munster

Charlie Pride, SBOA

Institute/Academy Director: Gary Whorlow, HR Unlimited Resources

Mitch Ripley, HR Unlimited Resources, President

Mentor Committee

Co-Chair: Jennifer Shell, IAMC, CMC, Clerk-Treasurer- Gaston

Co-Chair: Jan Unger, IAMC, CMC, Clerk-Treasurer- Cicero

Kim Flynn, IAMC, CMC, Clerk-Treasurer- Lyons

Jill Runkle, IAMC, CMC, Clerk-Treasurer- Akron

Jay Southwood, IAMC, CMC, Clerk-Treasurer- Shelburn

Jane Jordan, IAMC, CMC, Clerk-Treasurer- Burns Harbor

Sherry Clem, IAMC, Clerk-Treasurer- New Pekin

Janice Malinowski, IAMC, CMC, Clerk-Treasurer- Schererville

Julie Kline, IAMC, CMC, Clerk-Treasurer- Syracuse

Teresa Glenn, Clerk-Treasurer- Greencastle

Beth Neff, Clerk-Treasurer- Yorktown

Jayne Deckard, IAMC, CMC, Clerk-Treasurer- Princeton

David Kinder, IAMC, Clerk-Treasurer- Sellersburg

Rae Gipson, IAMC, CMC, CPFA, Clerk-Treasurer- Rising Sun

Tatsy Hayes, IAMC, CMC, Clerk-Treasurer- Hudson

Patricia Abbott, IAMC, CMC, Accounting Supervisor- Munster

Committee Assignments Continued on Page 6

2008 – 2009 Director and Committee Assignments (Continued)

Legislative Committee

Co-Chair: Diana Corday, IAMC, Clerk-Treasurer- Caramel

Co-Chair: Amy Roberts, Clerk-Treasurer- Danville

Beth Neff, Clerk-Treasurer- Yorktown

Dave Shafer, IAMC, CMC, Clerk-Treasurer- Munster

Deb Zachelmeyer, IAMC, Clerk-Treasurer- Whitestown

Donna Pappas, IAMC, CMC, Clerk-Treasurer- Portage

Glenda Whittern, Clerk-Treasurer- Grabill

Jane M. Jordan, IAMC, CMC, Clerk-Treasurer- Burns Harbor

Jennifer Shell, IAMC, CMC, Clerk-Treasurer- Gaston

Karen Chasteen, IAMC, CMC, Clerk-Treasurer- Richmond

Marla Kemerly, IAMC, Clerk-Treasurer- Shirley

Michael W. Griffin, IAMC, MMC, CPFA, Clerk-Treasurer- Highland

Ray E. Bowman, Clerk-Treasurer- Schneider

June Ryle, Clerk-Treasurer- Greensburg

Sharon Swihart, IAMC, CMC, Clerk-Treasurer- Valparaiso

Sherry Sury, IAMC, CMC, Clerk-Treasurer- St. John

Vicki Hargis, Clerk-Treasurer- Eaton

Brenda Young, IAMC, MMC, Clerk-Treasurer- Nashville

Michele Sexton, IAMC, CMC, Clerk-Treasurer- Van Buren

Debbie Ottinger, Clerk-Treasurer- Lebanon

Sue Saunders, Clerk-Treasurer- Lewisville

Nominating Committee

Chair: Kimberly Ingle, IAMC, CMC, Clerk-Treasurer- Nappanee

Robin Riley, IAMC, CMC, CPFA, Clerk-Treasurer- Huntertown

Retha Hicks, IAMC, MMC, Clerk-Treasurer- Winona Lake

Membership Committee

Chair: Laura Baker, IAMC, CMC, Clerk-Treasurer- Etna Green

Auditing Committee

Chair: Jay Southwood, IAMC, CMC, Clerk-Treasurer- Shelburn

Brenda Adams, IAMC, CMC, Clerk-Treasurer- New Haven

DeWayne Bontrager, Clerk-Treasurer- Topeka

Linda Bajzatt, IAMC, CMC, Clerk-Treasurer- Wolcott

Budget Committee

Retha Hicks, IAMC, MMC, Clerk-Treasurer- Winona Lake

Larry Breese, IAMC, MMC, Clerk-Treasurer- Greenfield

Kay Brown, IAMC, MMC, CPFA, Clerk-Treasurer- Remington

Conference Chairs

Janet Jaros, IAMC, MMC, Clerk-Treasurer- Noblesville

Jeannine Myers, IAMC, Clerk-Treasurer- Greenwood

Constitution and By-Laws

Chair- Judy Rhoades, IAMC, CMC, CPFA,

Clerk-Treasurer- West Lafayette

Michael W. Griffin, IAMC, MMC, CPFA,

Clerk-Treasurer- Highland

Dave Shafer, IAMC, CMC, Clerk-Treasurer- Munster

Parliamentarian

Michael W. Griffin, IAMC, MMC, CPFA, Clerk-Treasurer- Highland

Resolution Committee

Michele Sexton, IAMC, CMC, Clerk-Treasurer- Van Buren

Historian

Marcy Wilsak, IAMC, CMC, Accounting Analyst- Munster

Tammy Onofrietti, IAMC, CMC, Chief Deputy- Angola

Quest Editor

Kathy Parsons, IAMC, CMC, CPFA, Clerk-Treasurer- Fremont

Quest Reporter

Rhonda Engle, IAMC, CMC, Clerk-Treasurer- Orland

Sherry Clem, IAMC, Clerk-Treasurer- New Pekin

Jay Southwood, IAMC, CMC, Clerk-Treasurer- Shelburn

Angie Glass, Clerk-Treasurer- Silver Lake

Patricia Abbot, IAMC, CMC, Accounting Supervisor- Munster

Judy Walters, IAMC, CMC, Clerk-Treasurer- Lowell

Dian Flinn, IAMC, CMC, Deputy, Remington

Elaine Wellman, IAMC, CMC, Clerk-Treasurer- Washington

Sandra Hash, IAMC, CMC, Clerk-Treasurer- Ellettsville

Special Committees and Task Groups

ILMCT Task Group for Affinity Clothing

Retha Hicks, IAMC, MMC, Clerk-Treasurer- Winona Lake

ILMCT Task Group for "Clerk of the Year Award"

President's Sagamore Council, a special Committee

(Article I11 of By-Laws)

A committee of past presidents of the League who are also active members.

Retha Hicks, Clerk-Treasurer- Winona Lake

Immediate Past President 2007-2008

Robin Riley, Clerk-Treasurer- Huntertown

Past President 2006-2007

Kimberly Ingle, Clerk-Treasurer- Nappanee

Past President 2005-2006

Michael W. Griffin, Clerk-Treasurer- Highland

Past President 2001-2002

Deborah S. Block, City Clerk- Mishawaka

Past President 2000-2001

Jennie DePaolo, Clerk-Treasurer- Garrett

Past President, 1998-1999

Brenda Young, Clerk-Treasurer- Nashville

Past President 1997-1998

Sandra Kennedy, City Clerk- Fort Wayne

Past President 1994-1995

The Sagamore is a Native American title bestowed upon the wisest counselor of the Tribe. The ILMCT active past presidents serve as ex-officio members of the Executive Committee in part to provide wise counsel and continuity to the League. This committee assignment is in recognition of that role and to more formally acknowledge this group.

INDIANA LEAGUE OF MUNICIPAL CLERKS & TREASURERS ELECTED LEAGUE OFFICERS

President:

Larry Breese, IAMC, MMC, Clerk-Treasurer- Greenfield

Vice-President:

Laura Baker, IAMC, CMC, Clerk-Treasurer- Etna Green

Secretary:

Dave Shafer, IAMC, CMC, Clerk-Treasurer- Munster

Treasurer:

Kay Brown, IAMC, MMC, CPFA, Clerk-Treasurer- Remington

Past President:

Retha Hicks, IAMC, MMC, Clerk-Treasurer- Winona Lake

ILMCT – FALL DISTRICT MEETING MIDDLEBURY, INDIANA

WEDNESDAY, OCTOBER 8, 2008
THURSDAY, OCTOBER 9, 2008

DAS DUTCHMAN ESSENHAUS COUNTRY INN
240 U.S. 20 – MIDDLEBURY, INDIANA

REGISTRATION COST: \$32.00
REGISTRATION TIME: 8:30 – 9:00 A.M.

Registration includes continental breakfast (delicious rolls) and a family style luncheon, which includes chicken, baked steak, homemade mashed potatoes & gravy, dressing, corn, noodles, tossed salad, bread & apple butter, beverage and a large variety of homemade pies in the famous Essenhaus Restaurant.

This meeting is for Districts 1, 2, and 3 and all others that might be interested. ILMCT President, Larry Breese will welcome you before sessions with the State Board of Accounts and Department of Local Government Finance. A short afternoon session will leave time for browsing in the unique shops on the premises. Enjoy the beautiful fall afternoon in Northern Indiana.

If you wish to come the night before, call the Essenhaus Country Inn at 800-455-9471 for reservations. There are 45 rooms reserved for Wednesday, October 8th and Thursday, October 9th. They will only hold the rooms until 30 days before the event, so please reserve asap. Other hotels in Goshen (approximately 15 minutes away): Courtyard, 1930 Lincolnway East, 219-534-3133 and Holiday Inn Express, 64396 US Hwy 33, 219-533-0200. **If you plan on attending ILMCT-Institute Academy on Wednesday, October 8th, you may want to reserve a room for two nights; October 7th & and 8th.**

**ALL RESERVATIONS MUST BE MADE BY OCTOBER 2, 2008
BRING YOUR DEPUTIES, MAYORS AND COUNCIL MEMBERS**

******REMEMBER YOUR DOOR PRIZES ******

Make Checks payable to ILMCT and mail with this registration to:

Janice Malinowski, IAMC, CMC
10 E. Joliet Street
Scherverville, IN 46375
TX: 219-322-2211 Ext. 318/Fax: 219-865-5572
E-Mail: jmalinowski@chererville.org

*HR Unlimited sponsored
ILMCT Institute/Academy classes
on Wednesday, October 8, 2008.
Separate registration form
will be sent by HR Unlimited.*

NAME CITY OR TOWN _____

ADDRESS _____

NUMBER ATTENDING _____ (X \$32.00) TOTAL ENCLOSED _____

LIST NAME AND TITLE OF THOSE ATTENDING:

ILMCT FALL DISTRICT MEETING

Nashville, Indiana 47448

Name of Municipality: _____

Address: _____

Zip: _____

Number Attending: _____

Names and Title of Those Attending:

Registration for: (please check all events you plan to attend):

Cook out Tuesday, October 28, 2008@ 6:30 p.m.: \$30.00 per person

Meeting and Luncheon Buffet Wednesday, October 29, 2008 \$30.00 per person

Total Due: \$ _____

Payment options:

Payment is included with registration: I will bring a check to District Meeting:

If you have any questions, please call Jayne Deckard at (812)
 385-3283 or

email princetonclerk@insightbb.com

ILMCT FALL DISTRICT MEETING
 The Brown County Inn
 Nashville, IN 47448
 October 28 and 29, 2008

October 28, 2008 Tuesday
 8:30 A.M. – 9:30 A.M. Registration
 HR Unlimited sponsored ILMCT Institute/Academy Classes
 (Separate registration form will be sent by HR Unlimited)

9:30 A.M. - 11:30 A.M.	Morning Class
11:30 A.M. – 1:00 P.M.	Lunch on your own
1:00 P.M. – 4:00 P.M.	Afternoon Class
5:30 P.M. – 6:30 P.M.	Dinner Registration/Social Hour
6:30 P.M. – 8:00 P.M.	Dinner
8:00 P.M. - ???	Hospitality Room

October 29, 2008 Wednesday
 8:30 A.M. – 9:30 A.M. Registration – SBOA
 9:30 A.M. – 11:30 A.M. SBOA Morning Classes
 11:30 A.M. – 1:00 P.M. Lunch (included in registration)
 1:00 P.M. – 2:00 P.M. SBOA Afternoon Classes
 2:00 P.M – 3:00 P.M. Questions and Answers
DOOR PRIZES!!!!!!

For overnight accommodation please call the
 The Brown County INN
 1-800-772-5249
 Room rates for this Conference are: Single & Double \$75.00
 Tell them you are with the Clerks and Clerk Treasurer's League
 Remember to bring a tax exempt certificate with you when you
 check into the hotel.

Please make your checks payable to ILMCT and mail it with this
 registration form to:

City of Princeton
 C/O Jayne Deckard, Clerk Treasurer
 P.O. Box 15

Princeton, Indiana 47670

Registration forms may be faxed to: (812) 385-3286

The deadline for registration is October 20, 2008

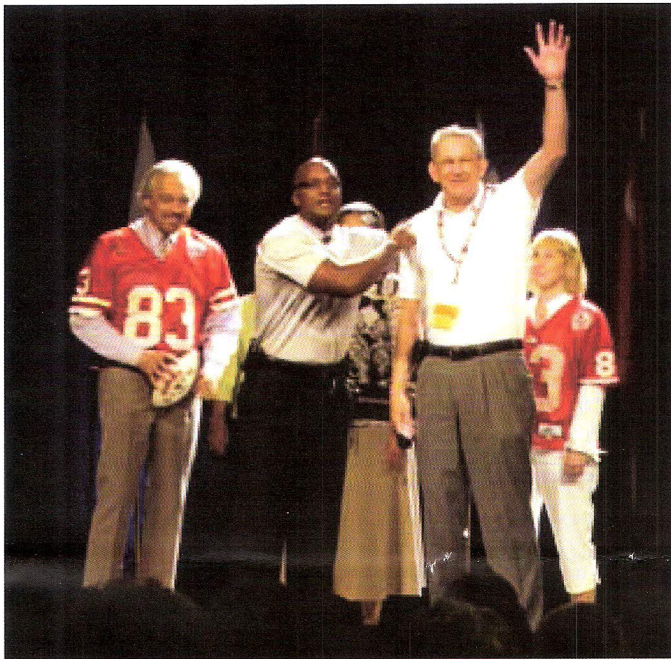
PLEASE BRING DOOR PRIZES!

DON'T FORGET YOUR DOOR PRIZES!!!!!!



Atlanta IIMC Conference

Indiana Well Represented In Georgia



This year the International Institute of Municipal Clerks held their annual conference in Atlanta, Georgia. The motivational speakers at the beginning of each day were fantastic! Our very own Larry Breese was on stage and participated in one of the activities! There were many educational sessions to choose from throughout the day. Opening session of the International conference is always a sight to see. They have a procession with each State President carrying their State flag and each different country represented with their flags as well. This opening session had a welcome surprise with Ruben Studdard, a winning contestant from American Idol, singing a few songs for us.

We had several attendees from Indiana this year. Retha Hicks, Larry Breese, Laura Baker, Dave Schafer, Kay Brown, Janet Jaros, Brenda Young, Karen Chasteen, Kathy Parsons and Tami Runyon were your Clerks and Clerk Treasurers who attended the conference. Kackie Chrapliwy, Council Member and past Clerk Treasurer, Marilyn Chittick, past Clerk Treasurer, Pat Runyon, husband of Tami, and Mitch Ripley, with HR Unlimited, rounded out your Indiana representatives. Larry Breese arranged the Indiana dinner at Rayburns. What a

wonderful evening! The food and company were excellent! Having driven through Atlanta many times on my way to Florida, I had never experienced the hilly terrain. Downtown Atlanta has very steep hills that we were quick to notice when we made our way to the welcome reception at Coca Cola world. Of course, some of us more than others noticed as our current President at the time (Retha) had just had surgery on her knee and required a wheel chair for transportation. I bet Dave, Larry and Mitch still have sore muscles! One of the highlights of the week is collecting pins from other Clerks and Clerk-Treasurers from around the United States and the World. This year's pin for Indiana was the Colts pin that you received at the 2008 conference. The pin for our State is always chosen by the current President of the League.

Like our League, the International Conference has an off site event. Stone Mountain Park was this year's location! We started the evening off with a down home barbeque and ended with fireworks. We were able to take a sky ride to the top of the mountain for a bird's eye view. What a breathtaking sight! You could see the Atlanta skyline and the rock formations were unbelievable. There was a very serene feel in the air.

Closing session and the annual banquet with dinner and dancing finished the conference.

The International conference for 2009 will be held in Chicago. We hope to see you there!



Kathy Parsons
Editor

ARTICLE VI

NON-PROFIT EDUCATIONAL FOUNDATION

Section 1. Consistent with the purposes and objects of the League, as set forth in Article II, the League may authorize and establish a non-profit foundation, organized under the laws of the United States and the State of Indiana, to be called the ILMCT Education Foundation.

Section 2. The purpose of the foundation is to promote the best methods for conducting the affairs of our elected offices, to offer educational information for the growth and advancement of Clerks and Clerk-Treasurers, and to provide additional financial resources to support the professional development, education and training of members of the Indiana League of Municipal Clerks and Treasurers.

Section 3. The board of the foundation shall be governed by a board of seven persons, to be comprised as follows:

- (A) Vice President of the League;
- (B) Treasurer of the League;
- (C) Chair of the Education and Professional Development Committee;
- (D) Immediate Past President of the League; and
- (E) Three members to be elected at large.

Section 4. The terms of office shall be as follows:

(A) For any board member described in Section 3, subdivisions A-D of this Article, the terms of office shall be co-extensive with their terms as a League officer or committee chair.

(B) For any board member described in Section 3, subdivision E of this Article, the nominating committee shall identify in its first nominating report (as set forth in Article IX Section 2), following establishment of a foundation, one position for a term of one year; another position for a term of two years and one position for term of three years. Thereafter, the nominating committee shall name a nominee for at-large positions as terms expire along with the annual nominating report (as set forth in Article IX Section 2). After expiration of the initial term, the terms for the at large positions shall be for three years and until a successor is elected and qualified. Persons serving as at large members of the board may succeed themselves.

Section 5. The qualifications of office shall be as follows:

(A) For any board member described in Section 3, subdivisions A-D of this Article, the qualifications of office shall be the same as those which pertain to their qualifications as a League officer or committee chair.

(B) At least one of the board members described in Section 3, subdivision E of this Article, shall be a member of the Indiana League of Municipal Clerks and Treasurers.

(C) Vacancies for board for members described in Section 3, subdivision E of this Article, shall be filled in the same manner as vacancies in offices of the League, (Confer Article III, Section 3 of Constitution) and will be for the unexpired term.

ARTICLE X MEMBERSHIP

Section 1. The members of the League shall be categorized as either Active, Associate, Associate Business, Affiliate or Honorary.

Section 2. ACTIVE MEMBERS: Any person who is a duly-elected City or Town Clerk or Clerk-Treasurer or a duly-employed City Controller may be admitted to active membership in the League.

Section 3. ASSOCIATE MEMBERS: Any past member, or any deputy or employee serving on the staff of

an active member with the member's consent may be an associate member and enjoy all League privileges, except the right to vote and hold office. (As amended by 67th Conference at French Lick, IN June 20, 2003 and 68th Conference at Ft. Wayne, April 2004)

Section 4. ASSOCIATE BUSINESS MEMBERS: Any person connected officially with or providing services for municipal government may be an associate business member and enjoy all League privileges, except the right to vote and hold office.

Section 5. AFFILIATE MEMBERS: Any person who is an elected or appointed officer in municipal government, who is not already qualified for another membership class, may be an affiliate member and enjoy all League privileges, except the right to vote and hold office.

Section 6. HONORARY MEMBERS: Honorary membership may be bestowed for distinguished service to municipal government or service to the League.

(A) Honorary membership shall be proposed by at least two (2) active members, upon a majority recommendation of the Executive Committee and approval by a majority vote of the members present at an annual convention.

(B) Honorary membership shall be given to Past Presidents of the League after leaving office as active Clerks or Clerk-Treasurers

Section 7. Except for Honorary Members, in order to be a member in good standing, one must satisfy the terms of the appropriate membership category described in this Article and have dues paid according to the terms of Article X of this Constitution. (As amended by 69th Conference at Indianapolis, IN April 2005)

Rule 06.14. Retirement Recognition Committee.

There shall be a Retirement Recognition committee appointed by the President according to Article VII of the ILMCT Constitution.

(a) The Chair shall be selected by the President.

(b) The committee shall compile and maintain a list of Honored Retiring Members who are not continuing in office, for any reason except for reason of disrepute, and have met the following qualifications:

(1) Served in office as elected Clerk or Clerk-Treasurer for a minimum of 8 years.

(2) Paid member in good standing of the League.

(3) Certified in good standing as an Indiana Accredited Municipal Clerk.

(4) Attendance at a minimum of 2 District Meetings and 2 State Conferences in the prior 4 years.

(c) The Committee shall report to the Board at the annual conference the list of Honored Retiring Members and make a request to conduct a ceremony honoring these members and to present a suitable certificate and honorarium gift at a League meeting time and place designated by the Board.

(d) The cost of each honorarium gift shall not exceed \$60 each without prior authorization of the Executive Committee and shall be paid from the appropriate budget line item. (As amended at 72nd Conference in Evansville, June 2008)

Judith Rhodes, ILMCT/CMC/CPFA, CPA, Chair

Clerk-Treasurer of West Lafayette

Michael W. Griffin, ILMCT/MMC/CPFA

Clerk-Treasurer of Highland

David F. Shafer, ILMCT/CMC

Clerk-Treasurer of Munster

Education Notes

Education, Key to Change

submitted by Janet Jaros

In the past you have seen the article called Kay's Korner. Kay Brown and I became Co-Chairs for the Education Committee last July and I have the honor of writing this article for this edition of the *Quest*. First, congratulations to everyone who achieved their certifications this past year. At annual conference we awarded eight IAMC's, eleven CMC's, one CPFA, and four MMC's.

Since we have many new Clerks & Clerk-Treasurers, I will explain what that means. The IAMC is our own Indiana League's certification for continuing education. This is a separate program from the State Board of Accounts School. We call our program *Institute/Academy*. It is an accredited program associated with Ball State University. You can obtain information on the requirements through the ILMCT website. While the State Board of Accounts school is extremely important, the education program put on by the League will help you deal with the daily obstacles you encounter. This year the classes have been geared specifically to newly elected or appointed Clerks and Clerk-Treasurers. We want to provide as many tools as possible for this first year.

As you complete the first stage of the certifications, you move on to the Academy classes. Many Academy students will teach the institute classes. There are no better instructors than the people who do the job. Consider attending these classes in the future. Your next opportunity will be at the Fall District meetings October 8th in Middlebury and October 28th in Nashville. Institute and Academy Classes will be held the day before State Board of Accounts Classes.

I would also encourage you to put a few dollars in your budget for 2009 for next year's Institute. If that isn't possible, there are ways to attend through our scholarship/grant program. If you have already started the program and need assistance with your application, Kay and I are always available to go over it with you.

We are also selecting people to serve on the education committee with us. We have many good, dedicated people that give their time and talent. We encourage new people who are in the entry level of this program to join us in creating the best program possible. If you are interested in becoming a part of our education team, please let Kay or me know.

Nelson Mandela is quoted as saying, "Education is the most powerful weapon which you can use to change the world." I feel we use our education for personal growth to better our offices and therefore our communities. See you in October.



Janet Jaros
IAMC, MMC
Co-Chair

Kay Brown
IAMC, MMC,
CPFA
Co-Chair

ILMCT
Education/
Professional
Growth
Committee

**2008
Award
Recipients
for
Certifications
Congratulations!**



Indiana League of Municipal Clerks and Treasurers

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A Great Week!

The 2008 Annual Conference was held in Evansville this year. What a HOT week, literally! Monday was a full day of education. Our welcome reception was held at the LeMerigot, with a buffet of yummy appetizers and fun filled carriage rides. Tuesday began the State Board of Accounts School with two days of intense educational information and the opening business session.

What a great night on Tuesday for Bosse Field! A cook out, entertainment and tours finished the evening. Dinner, awards and dancing with the Endless Summer Band topped off Wednesday. The Closing Business session on Thursday ended with the installation of officers for 2008-2009: President, Larry Breese, Vice-president Laura Baker, Secretary Dave Schafer and Treasurer, Kay Brown.

Conferences are important for the education AND networking. Hopefully, you had time to catch up with old friends and gain new friends as well. The information you gather from others' experiences bring you a wealth of valuable information. Unfortunately, some colleagues could not make it due to the floods and we hope things are improving for them and they continue to be in our thoughts and prayers. We know others had long treks with detours and still persevered to get to the conference, and we are grateful they were able to make it.

A lot of work goes on behind the scenes to bring the conference to fruition and could not be done without teamwork. The 2008 conference was a successful conference with outstanding numbers! Our Co-Chairs and Committees can be commended for their outstanding jobs! *Great work everyone!*

Quest

QUEST is published quarterly by the Indiana League of Municipal Clerks and Treasurers (ILMCT) for and about Indiana's Clerks, Clerk-Treasurers, Deputies and Controllers.

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